



REQUEST FOR QUOTATION

JOB: ANNUAL RATE CONTRACT FOR SUPPLY OF PERSONAL PROTECTIVE EQUIPMENT

RFQ No: ABEPL/RFQ/PPE_ARC/368

Date: 02/06/2025

CLIENT: ASSAM BIO ETHANOL PRIVATE LIMITED (ABEPL)

PROJECT: ASSAM BIO ETHANOL PROJECT

JOB NAME: ANNUAL RATE CONTRACT FOR SUPPLY OF PERSONAL PROTECTIVE EQUIPMENT

a)	Bidding Document available on Website	:	From 02/06/2025
b)	Date of Pre-Bid Meeting	:	Not Applicable. If bidders has any query, then the same need to be submitted to the concerned person mentioned in clause no 2.10.
c)	Last date of Receipt of Bidder's Queries	:	On 09/06/2025
d)	Last Date and time of Online submission of Bids (Bid Due Date)	:	Up to 1200 Hrs. (IST) on 12/06/2025 .
e)	Online Opening of Techno-commercial Unpriced Bid	:	1500 Hrs. (IST) on 12/06/2025 (*)
f)	Cost of Bidding Document (Non-Refundable)	:	Not Applicable

1.0 INTRODUCTION:

- 1.1 M/s. Assam Bio Ethanol Private Limited (ABEPL) is setting up the Bio Ethanol at Numaligarh.
- 1.2 It is hereby notified that the name "Assam Bio Refinery Private Limited (ABEPL)" has been officially changed to "Assam Bio Ethanol Private Limited (ABEPL)". This name change shall apply to all documents and communications related to this tender process. All references to "Assam Bio Refinery Private Limited (ABEPL)" in this tender document, annexures, agreements, contracts, and any associated correspondence shall henceforth be interpreted as referring to "Assam Bio Ethanol Private Limited (ABEPL)".

2.0 ABEPL invites Online Bids under Competitive bidding on e-procurement basis for the captioned subject item in total compliance to technical specifications, scope and terms & conditions of enquiry documents / attachments.

2.1 Online Bids/ Offer through E-tender portal (<https://www.tenderwizard.com/ABEPLeproc>) only shall be accepted. Bids/ Offer through Email or fax/ Telex/Telegraphic / Courier / Open or received through any other mode shall not be accepted and shall be rejected.

2.2 Bidder is advised to submit quotations strictly based on the specifications, terms & conditions contained in the RFQ documents and not to stipulate any deviation.

2.3 Bidder can download the complete enquiry document from the web address <https://www.tenderwizard.com/ABEPLeproc>.



2.4 Bidder to upload the Un-price and Price part of their bid strictly in the Un-priced & Priced folders respectively in the e-tender portal (<https://www.tenderwizard.com/ABEPLeproc>).

2.5 Bidder is mandatorily required to indicate their name on each page of excel file / pdf file of Price Schedule while uploading the price bid.

2.6 All amendments, time extension, clarifications, etc. will be uploaded on the website only and will not be published in Newspapers. Bidders should regularly visit the above website to keep themselves updated.

2.7 Bids are required to be submitted only through e-tendering website: <https://www.tenderwizard.com/ABEPLeproc> on or before the Bid submission date and time. It may also be noted that the price details are required to be filled & submitted only in the Schedule of Price format downloaded from above e-Tendering website.

2.8 Addendum / corrigendum to the RFQ documents if issued (will be uploaded on e-tender portal) must be submitted duly signed along with the bid.

2.9 In the event of failure in bidder's connectivity with e-procurement website during the last few hours on account of problem on bidders account, they are likely to miss the deadline for bid submission. Due date extension request due to this reason will not be entertained. In view of the same, bidders are advised to upload their bid in advance.

2.10 Any queries related to bid submission/Technical/Commercial may be forwarded to the email IDs/Contact Nos. of the following officials for clarifications.

TYPE		CONCERNED OFFICIALS
ASSISTANCE FOR BID SUBMISSION	NAME	Mr. KUSHAL BOSE
EMAIL ID		kushal.b@antaressystems.com
CONTACT NO.		9674758719
TECHNO / COMMERCIAL QUERIES	NAME	MR. TRINAYAN GOGOI
EMAIL ID		trinayan.gogoi@abepl.co.in
CONTACT NO.		7002280922

3.0 This bid is intended to be “ZERO DEVIATION BID”.

4.0 BRIEF SCOPE OF WORK:

Supply of **PERSONAL PROTECTIVE EQUIPMENT (PPE)** to Assam Bio Ethanol Private Limited. Items details and Specification mentioned in **Annexure-01**.

5.0 DELIVERY PERIOD:

Delivery shall be made within 72 Hours from the time of intimation by authorized ABEPL representative.

**DELIVERY ADDRESS: ASSAM BIO-ETHANOL PVT LTD. (ABEPL)
POST BOX NO. 003, N.R. COMPLEX, DISTRICT: GOLAGHAT,
PIN: 785699 (ASSAM), INDIA**



6.0 CONTRACT PERIOD:

12 Months from the date of issue of Letter of Intent (LOI) / Purchase Order (PO).

7.0 SUBMISSION OF BIDS & VALIDITY

Bids should be submitted separately in two parts, viz. **PART I (Technical-Commercial) & PART II (Price)**.

I. **PART-I:** Contains **UNPRICED BID**, which includes complete Technical and Commercial details as per below mentioned documents:

- a) Supplier's Code of Conduct- duly signed and stamped.
- b) Compliance to Bid Requirement – duly signed & stamped.
- c) Technical Data Sheet/ Brochure/ Specifications – duly signed & stamped
- d) Document request in Bid Qualification criteria - duly signed & stamped
- e) Proposal Forms - duly signed & stamped
- f) RFQ documents – duly signed and stamped.
- g) GPC – duly signed and stamped.
- h) PAN Card, GST Registration duly sealed & signed.

II. **PART-II:** Contain of **PRICED BID (Annexure-02)** duly signed and stamped on letter head which include all price details.

- a) Any additional documents if deemed necessary to establish the qualifying requirements may be submitted by the Bidder.
- b) Submission of authentic BQC documents is the prime responsibility of the Bidder. However, ABEPL reserves the right to getting the document cross verified, at their discretion from the document issuing authority & negotiation.
- c) In the event of submission of any document / certificate by the bidder in a language other than English, the bidder shall get the same translated into English and submit the same after getting the translation duly authenticated by local Chamber of Commerce of bidder's country.
- d) Failure to meet the above Qualification Criteria will render the Bid to be summarily rejected. Therefore, the bidder shall in his own interest furnish complete documentary evidence in the first instance itself along with their bids, in support of their fulfilling the Qualification Criteria as given above.
- e) ABEPL reserves the right to complete the evaluation based on the details furnished without seeking any additional information and/or in-house data, survey or other work.

8.0 Validity of bid shall be **4 (four)** months from the date of submission of the bid.

9.0 BID QUALIFICATION CRITERIA:

- 1) Bidder must be a permanent residence of Assam.
- 2) The bidder must have minimum **1 year** of experience of supplying the Safety Items to Govt. Departments/PSUs/Private Organization.

Note: For proof of requisite experience, self-attested photocopies of following documents must be submitted along with the bid:

- (i) Contract documents / Work Order / Purchase Order/ Letter of Intent showing details of work.

Or

- (ii) Experience Certificate/Completion Certificate / provisional completion certificate for the aforesaid Contract documents / Work Order / Purchase Order showing Gross value of job done, Contract period /Contract start and completion date.



- 3) **Annual Turnover:** Average Annual financial turnover during the last 3 years, ending 31st March of the previous financial year, should be at least **Rs. 20,00,000 (Indian Rupees Twenty Lakhs only)** from the business of sale and supply of housekeeping consumable items.
- 4) **Net Worth:** Net Worth of the Bidder shall be at **POSITIVE** as per the immediate preceding year's.
- 5) **Working Capital:** Minimum Working Capital of the bidder as per the immediate preceding year's should not be less than **Rs. 2,00,000/- (Indian Rupees Two Lakhs only)**.
- 6) Bidder to evidence the meeting of financial criteria shall furnish the complete ITR, balance sheets, profit & loss accounts statement, CA certificate and all other schedules for the preceding three financial years.

10.0 PAYMENT TERMS

100% payment shall be released within 30 days after receiving of goods at site, certification of Engineer In Charge & submission of correct invoice.

11.0 EVALUATION AND AWARD METHEDOLOGY:

Evaluation and Ordering shall be done on item wise basis.

12.0 TRANSPORTATION, PACKAGING & FORWARDING shall be included in the quoted price.

13.0 SHELF-LIFE: All products shall have a shelf-life of minimum 6 months from the date of receiving the products at site.

14.0 PENALTY/LD FOR DELAY IN SUPPLY:

In case of delay in delivery of goods, ABRPL may at its option, recover from the vendor, price reduction of 1% of the value of delayed goods per week of delay or part thereof subject to a maximum of 10% of the total order value of goods

15.0 CONTRACT PERFORMANCE BANK GUARANTEE (CPBG):

A Contract Performance Bank Guarantee (CPBG) amounting to **10% of the invoice value** shall be applicable and must remain valid until the end of the **Guarantee/Warranty period**.

If the vendor fails to provide the CPBG, **10% of the invoice value** shall be withheld at the time of payment release and retained until the successful completion of the Guarantee/Warranty period.

16.0 OTHER TERMS & CONDITIONS

- i. Vendor will keep all the awarded items ready at all the times to deliver on urgent basis. In case of non-supply of the items as per specifications and stipulated time, action may be taken against the vendor at their own risk and cost. In worst case, if the specified items are not delivered due to non-availability of the products in the market, supplier will have to inform to Engineer In Charge (ABEPL) in writing. In that scenario necessary scrutiny will be done and approval will be taken from the competent authority for the new make and accordingly vendor will be further informed.
- ii. In case any items are found in unsatisfactory condition, the same will have to be replaced by the vendor immediately on directions of Engineer In Charge (ABEPL) within the stipulated time.
- iii. Bidders should visit ABEPL office or contact the concern person to see the sample of various items in case of doubt/ambiguity before quoting.



- iv. The prices for all items shall remain firm and fixed for the entire duration of the contract period. No deviation from the agreed prices will be accepted, and any price adjustments (upward) are expressly prohibited during the term of the contract.

17.0 GENERAL

- ABEPL reserve the right to negotiate & to use in-house information for assessment of bidder's capability for consideration of bid.
- ABEPL reserves the right to make any changes in the terms and conditions of purchase / Bidding Document and to reject any or all the bids without assigning any reason.
- The bidder shall bear all costs associated with the preparation and submission of its bid, and the Purchaser shall in no case be responsible or liable for these costs regardless of the conduct or outcome of the bidding process.
- A bidder (i.e., the bidding entity) shall, on no account submit more than one bid either directly (as a single bidder or as a member of consortium) or indirectly (as a subcontractor).
- EMD & Bid Document Fee is not applicable for this RFQ.
- The bidders should respond to this enquiry either by submitting their bids or by explaining the reason for non-submission of the offer.
- Bidders to note that price changes against Technical / commercial clarifications, in line with terms & conditions of enquiry documents are not allowed. In case any bidder gives revised prices / price implications against such clarifications, their bid shall be liable for rejection.
- Canvassing in any form by the Bidder or by any other agency on their behalf may lead to disqualification of their bid.

18.0 Clarification, if any, can be raised to Mr. Trinayan Gogoi, (P&C) & Mr. Rudra Prasad Nag, Head Purchase (ABEPL) through following numbers & emails.

Telephone No. 7002280922, 9319595507

E-mail: trinayan.gogoi@abepl.co.in, rudra.nag@chempolis.com

***Please specify RFQ No.: ABEPL/RFQ/PPE_ARC/368 in all Correspondence.**

THIS IS NOT AN ORDER

Very truly yours,
For & on Behalf of ABEPL