



**NOTICE INVITING TENDER (NIT) FOR
HOUSEKEEPING SERVICE OF ASSAM BIO ETHANOL PVT LTD (ABEPL) PLANT**

TENDER DOCUMENT NO.: ABEPL/NIT/HOUSEKEEPING SERVICE/477

E-TENDERING

**ASSAM BIO ETHANOL PRIVATE LIMITED (Formerly
ASSAM BIO REFINERY PRIVATE LIMITED)**
Numaligarh, Dist.: Golaghat, Assam

1. INTRODUCTION:

Assam Bio Ethanol Pvt. Ltd. (ABEPL) has established a bio-ethanol plant in Numaligarh to produce fuel-grade Ethanol from Bamboo. ABEPL, a joint venture promoted by M/s Numaligarh Refinery Ltd (NRL), M/s Fortum 3 B.V and M/s Chempolis Oy, Finland aims to utilize non-food and non-wood lignocellulosic biomass, particularly Bamboo abundantly grown in the North- Eastern (NE) states of India. The plant is expected to process 300,000 MTPA of bamboo (dry basis), resulting in the production of 49,000 MTPA of bioethanol, along with associated chemicals and power generation.

Numaligarh Refinery Ltd (NRL), a Government of India Enterprise and an Oil India Limited group company is situated in Numaligarh, District Golaghat, Assam. The refinery is designed for processing the 3 MMTPA of Assam Mix Crude Oil and presently under expansion to 9 MMTPA.

Chempolis Oy, a Finnish company, is a technology pioneer offering sustainable solutions for various industries, including paper, biofuels, energy, biomass, agro, and oil & chemical industries. They are the Technology Partner (Licensor) in constructing the proposed Bio-Ethanol plant. The Formicobio™ technology of M/s Chempolis Oy has been adopted for the process, selectively fractionating biomass to produce bioethanol, bio-based chemicals, and energy.

Fortum 3 B.V is a subsidiary of Fortum Oyj, Finland, a prominent clean-energy company focusing on Nordic and Baltic countries, Poland and India. Fortum operates power plants and trades in electricity & heat. With a listing on Nasdaq Helsinki, Fortum has been active in India since 2012, particularly involved in solar power plant operations.

2. SALIENT DETAILS:

SL. NO.	ITEM	DESCRIPTION
1.	Tender Title	HOUSEKEEPING SERVICE OF ASSAM BIO ETHANOL PVT LTD (ABEPL) PLANT
2.	Tender No.	ABEPL/NIT/HOUSEKEEPING SERVICE/477
3.	Type of Bid	Open Tender - Domestic Competitive Bidding under Two Bid System
4.	Bidding Document & subsequent addendum / Corrigendum (if any) available on Website for viewing & downloading	The complete tender document is available on E-tender portal (https://www.tenderwizard.com/ABRPLEPROC)
5.	Bid Document Availability on Website	16/01/2026 to 23/01/2026
6.	Bid Offer Validity	4 (Four) months
7.	Organization Name	Assam Bio Ethanol Private Limited
8.	Last Date of Receipt of Bidder's Queries	23/01/2026
9.	Last Date and Time of Online Submission of Bids (Bid Due Date)	Up to 1200 Hrs. (IST) on 23/01/2026
10.	Online Opening of Techno-commercial Unpriced Bid	1500 Hrs. (IST) on 23/01/2026
11.	Earnest Money Deposit / Bid Security	INR 18,000/-

12.	Place of Submission of Original Documents (Hard copy) EMD.	<p>Bidders are required to submit the Original EMD in ABEPL office within the Bid Due date and time to the following address:</p> <p>Assam Bio Ethanol Pvt. Limited, NRL Complex, NRL Site, Numaligarh, District: Golaghat, Pin: 785699 (Assam), India</p> <p>Kind Attn: Mr. Rudra Prasad Nag (Head – Purchase, ABEPL)</p> <p>EMD in original shall be submitted in a sealed envelope titled “Earnest Money Deposit for Tender Document No. “ABEPL/NIT/HOUSEKEEPING SERVICE/477””.</p>
13.	Contract Period	02 (Two) Month from the date of issue of Letter of Intent / Purchase Order.
14.	MSE Exemption for Years of Experience and Turnover	No
15.	Startup Exemption for Years of Experience and Turnover	No
16.	Tender Inviting Authority	Head-Purchase Assam Bio Ethanol Private Limited NRL Complex, NRL Site, Numaligarh, District: Golaghat, Pin: 785699 (Assam)
17.	Contact Persons for this NIT are:	Rudra Prasad Nag (rudra.nag@chempolis.com) & Trinayan Gogoi (trinayan.gogoi@abepl.co.in) +91 7002280922
18.	Pre-Bid Meeting	Not Applicable

ABEPL invites Online Bid under SINGLE STAGE TWO BID systems on e-procurement basis for the captioned subject item in total compliance to technical specifications/requirements, scope and terms & conditions of enquiry documents / attachments. Online Bids / Offer through E-tender portal (<https://www.tenderwizard.com/ABRPLEPROC>) only shall be accepted. Bids/ Offer through Email or fax/ Telex/Telegraphic / Courier / Open or received through any other mode shall not be accepted and rejected.

Bidder is advised to submit quotations strictly based on the specifications, terms & conditions contained in the NIT documents and not to stipulate any deviation.

Bidder can download the complete enquiry document from the web address <https://www.tenderwizard.com/ABRPLEPROC>. Bidder to upload the Un-price and Price part of their bid strictly in the Un-priced & Priced folders respectively in the e-tender portal (<https://www.tenderwizard.com/ABRPLEPROC>). Bidder is mandatorily required to indicate their name on each page of excel file / pdf file of Price Schedule while uploading the price bid.

E-bid received online shall be opened at ABEPL office on due date and time as specified above. All amendments, time extension, clarifications, etc. will be uploaded in the website only and will not be published in Newspapers. Bidders should regularly visit the above website to keep themselves updated.

Bids are required to be submitted only through e-tendering website: <https://www.tenderwizard.com/ABRPLEPROC> on or before the Bid submission date and time. It may also

be noted that the price details are required to be filled & submitted only in the Schedule of Price format downloaded from above e-Tendering website. Addendum / corrigendum to the NIT documents if issued (will be uploaded on e-tender portal) must be submitted duly signed along with the bid.

In the event of failure in bidder's connectivity with e-procurement website during the last few hours on account of problem on bidders account, they are likely to miss the deadline for bid submission. Due date extension request due to this reason will not be entertained. In view of the same, bidders are advised to upload their bid in advance.

Bidder to note that no bid due date extension is possible. Bidder is requested to adhere to bid due date and submit their bid within the original due date & time.

3. This bid is intended to be "ZERO DEVIATION BID".

Requirement/specifications should be strictly as per tender document. Submission of prices by the bidder shall be construed to mean compliance with all technical specifications / requirement of Scope of Work. Bidder should not write any technical conditions / clarifications / comments in the price schedule or elsewhere in the offer document. Bidder shall submit zero deviation bid and bids with any deviation shall be liable for Rejection.

4. PRE-BID MEETING:

4.1 Not Applicable

4.2 Should bidders essentially feel the requirement of certain clarifications; they shall seek clarifications on such points within 04 (FOUR) days of receipt of tender (formal enclosed as Annexure – I to NIT), so that the same could be clarified well ahead of bid closing date. Bidder may submit their queries, if any, latest by 20/01/2026 to ABEPL addressed to Mr. Rudra Prasad Nag at email: rudra.nag@chempolis.com with copy to the following email IDs: trinayan.gogoi@abepl.co.in.

4.3 The text of questions raised by bidder as pre-bid clarifications through mail (without identifying the source of the query) and the responses given will be transmitted to all the vendors.

5. SCOPE OF WORK:

The job consists of **HOUSEKEEPING SERVICE OF ASSAM BIO ETHANOL PVT LTD (ABEPL) PLANT** as provided in Scope of Work (Annexure-01) & Price Schedule (Annexure-02) attached in the Tender document.

6. BIDDER'S QUALIFICATION CRITERIA (BQC):

Bidder(s) who meet all of the following criteria as specified in Clauses below shall be qualified for participating in this tender and shall submit supporting documents as detailed in the tender. Proposal submitted by bidders who qualify as per the following criteria shall be technically and commercially evaluated.

6.1 TECHNICAL / COMMERCIAL CRITERIA:

- i. The bidder shall be a registered contractor / firm / company / proprietorship having experience in industrial housekeeping, plant maintenance, material handling, cleaning works, civil works, or mechanical works, executed in industrial plants, refineries, petrochemical plants, fertilizer plants, power plants, or similar facilities.

Experience in any one of the above-mentioned areas shall be considered acceptable.

- ii. The Bidder must have successfully completed at least one contract of similar nature—such as industrial housekeeping, cleaning, debris removal, or drain cleaning—during the past 3–5 years, with a minimum executed value of INR 4,00,000/- for a single contract.
- iii. **The Bidder shall submit the following documents as proof of eligibility and experience:**
 - Copy of the Purchase Order (PO) or Work Order.
 - Completion Certificate issued by the client.
 - Provisional Completion Certificate issued by the client may also be considered, provided that the value of work completed as of 31.12.2025 is equal to or greater than INR 4.00 lakh.

6.2 FINANCIAL CRITERIA:

ANNUAL TURNOVER:

Annual Turnover of the Bidder shall not be less than **INR. 9,00,000/- (Indian Rupees Nine lakhs only)** in at least one of the immediate preceding three financial years from the date of NIT publication.

NET WORTH:

The bidder must have a positive net worth as per the immediate preceding year's financial statement.

WORKING CAPITAL:

The bidder should have a minimum working capital of **INR. 90,000/- (Indian Rupees Ninety Thousand only)** as per the immediate preceding year's financial statement.

The financial years or previous periods referenced for eligibility will be counted from the bid submission due date. To demonstrate compliance with the financial criteria, the bidder must provide complete Income Tax Returns (ITR), audited balance sheets, profit & loss statements, a Chartered Accountant (CA) certificate, and all supporting financial schedules for each of the preceding three financial years. All documents submitted in support of meeting the technical and financial criteria as per the Bid Qualification Criteria (BQC) should be compiled in a dedicated section or booklet and included as part of the bid offer.

6.3 DOCUMENTS AND DATA REQUIRED WITH BID:

6.3.1 The bidder shall, in his own interest, furnish complete documentary evidence to justify that the bidder meets the Qualification criteria as given above.

6.3.2 Bidder shall complete and submit the Experience Record Proforma provided under the Proposal Form of the Bidding Document (Along with supporting documents mentioned) to establish that the bidder meets the Bidder Qualification Criteria as per clause no. 6.0 of this document.

6.3.3 Bidder shall furnish documentary proof of fulfilling the "Bidder's Qualification Criteria" as mentioned in Clause Nos. 6.1; 6.2 & 6.3 above. The documentation shall include but not limited to copies of work order(s) / contract agreements(s) / relevant pages of contract document(s), completion certificate(s), fulfilling the qualification criteria, complete audited annual reports containing balance sheets and profit & loss accounts statement etc. ABEPL reserves the right to complete the evaluation based on the details furnished (without seeking any additional information) and /or available in-house data, survey or otherwise.

6.3.4 All documents furnished by the bidder in support of meeting the technical and financial criteria of BQC

shall be submitted in a separate section/booklet along with their offer.

6.3.5 Any additional documents if deemed necessary to establish the qualifying requirements may be submitted by the Bidder.

6.3.6 In the event of submission of any document / certificate by the bidder in a language other than English, the bidder shall get the same translated into English and submit the same after getting the translation duly authenticated by local Chamber of Commerce of bidder's country.

6.3.7 Failure to meet the above Qualification Criteria will render the Bid to be summarily rejected. Therefore, the bidder shall in his own interest furnish complete documentary evidence in the first instance itself along with their bids, in support of their fulfilling the Qualification Criteria as given above.

6.3.8 ABEPL's decision on any matter regarding short listing of bidders shall be final.

6.3.9 Submission of authentic documents is the prime responsibility of the Bidder. However, ABEPL reserves the right of getting the document cross verified, at their discretion from the document issuing authority. Bidder shall also facilitate such verification/ authentication of BQC documents and in case the documents remain unauthenticated till the given timeline, ABEPL reserves the right to reject such bid.

6.3.10 The bidders must submit complete and unambiguous documents pertaining to BQC in the first instance itself along with the offer. ABEPL may not offer any opportunity to the bidder to provide complete or unambiguous documents and reserve the right to proceed on the basis of documents received along with the offer and in case of non-submission of some documents or submission of incomplete or ambiguous documents, the bid may be rejected.

6.3.11 "Notwithstanding any other condition/ provision in the tender documents, bidders are required to submit complete documents pertaining to BQC along with their offer. Failure to meet the BQC will render the bid to be summarily rejected. ABEPL reserves the right to complete the evaluation based on the details furnished by the bidder, with or without seeking any additional supporting documents /clarifications".

7. EARNEST MONEY DEPOSIT (EMD) / BID SECURITY: INR 18,000/- (Indian Rupees Eighteen Thousand only).

- i. Place of Submission of Original Documents (Hard copy) EMD: Bidders are required to submit the Original EMD in OWNER office within the Bid Due date and time to the following address:

ASSAM BIO ETHANOL PRIVATE LIMITED,
NRL COMPLEX, NRL SITE, NUMALIGARH,
GOLAGHAT, ASSAM 785699

Kind Attn: Mr. Rudra Prasad Nag (Head – Purchase, ABEPL)

EMD in original shall be submitted in a sealed envelope titled "Earnest Money Deposit for Tender Document No. **ABEPL/NIT/HOUSEKEEPING SERVICE/477**".

- ii. Bids must be accompanied with Earnest Money Deposit / Bid Security. Bids not accompanied with requisite Earnest Money deposit / Bid Security shall be considered as non-responsive and such Bids shall be summarily rejected. EMD/ Bid Security shall be in favor of Assam Bio Ethanol Pvt. Limited, Numaligarh, Assam in the form of Demand Draft (DD) or Bank Guarantee (BG) in the prescribed proforma in favor of "Assam Bio Ethanol Pvt Ltd" from any Indian Scheduled bank or from any Indian branch of an international bank.

The Bank Guarantee shall be valid for a period of 3 months beyond the bid validity.

***EMD exemption is NOT APPLICABLE.

Bidders are to deposit EMD irrespective of being MSE/Start up without which offers will not be accepted. There will be no waiver of EMD for Public sector undertaking of central/ state Government

undertakings, MSE/Start up.

Bids not accompanied with EMD shall be rejected and such Bidder shall not be allowed to attend Bid opening.

8. SUBMISSION OF BIDS:

Bids should be submitted separately in two parts, viz. PART I (TECHNO-COMMERCIAL / UNPRICED BID) & PART II (PRICED BID).

- I. **PART-I:** Contains **TECHNO-COMMERCIAL / UNPRICED BID**, which includes complete Technical and Commercial details as per below mentioned documents:
 - a) NIT document
 - b) Scope of Work (Annexure-01)
 - c) Supplier's Code of Conduct
 - d) Compliance to Bid Requirement
 - e) General Conditions of Contract (GCC)
 - f) Special Conditions of Contract (SCC)
 - g) Proposal Forms
 - h) EHS Management System & Guidelines for Contractors
 - i) All documents mentioned in Technical Terms & Conditions

Commercial requirements are specified in the NIT, attached General Conditions of Contract, Special Conditions of Contract and its attachments etc.

Bidder shall mandatorily submit the above-mentioned documents duly filled in, signed & stamped by authorized person.

- II. **PART-II:** Contain of **PRICED BID (Annexure-02)** duly signed and stamped on letter head which includes all price details.

9. CONTRACT PERIOD:

The contract period for the job shall be 2 (Two) month from the date of issue of Letter of Intent / Purchase order extendable by another 15 (Fifteen) Days at the same rate, terms and conditions subject to plant requirement.

10. PAYMENT TERMS:

95% of the payment shall be released through Running Account (RA) Bills, subject to:

- Certification of satisfactory completion by the Engineer-in-Charge / User Department.
- Submission of tax invoice and all required statutory compliance documents.

5% of the payment shall be released upon successful completion of the job and certification of Engineer-in-Charge.

No advance payment shall be admissible.

11. PRICE EVALUATION CRITERIA OF THE TENDER:

Evaluation and placement of order shall be done on an overall L1 price basis.

All quoted prices shall be inclusive of all taxes and duties, but only exclusive of GST.

12. VALIDITY OF OFFER:

The offer should be valid for 4 (Four) months from date of Unpriced Bid Opening.

Bidder to quote validity as required above. In case Bidder quotes shorter validity than required then Bid may be rejected.

13. ENGINEER-IN CHARGE:

Mr Khagen Bora

Head- Package & Civil

Contact No: 86388 51545

Email ID: khagen.bora@abepl.co.in

14. Sub-contracting / Sub-letting is not allowed.

15. LIQUIDATED DAMAGES (LD):

In the event of delay in execution of the work, Liquidated Damages (LD) may be imposed at the rate of 1% of the contract value per week of delay, up to a maximum of 5% of the total contract value. No LD shall be applicable if the delay is caused by reasons attributable to the Owner.

16. CONTRACT PERFORMANCE BANK GURUNATEE: NOT APPLICABLE.

17. GENERAL

- i. ABEPL reserve the right to negotiate & to use in-house information for assessment of bidder's capability for consideration of bid.
- ii. Bidder should not be blacklisted and should not be on Banning/ Suspension/Holiday list of ABEPL / EIL / NRL / FORTUM / CHEMPOLIS.
- iii. Bidder to refer to all documents of this tender prior submitting their bids to avoid any ambiguity regarding scope of works and terms & conditions of this requirement. Submission of the bid shall be deemed to constitute full and unconditional compliance with the NIT and all its attachments, and it shall be conclusively presumed that the Bidder has read, understood, and accepted the same in entirety.
- iv. ABEPL reserves the right to make any changes in the terms and conditions of purchase / Bidding Document and to reject any or all the bids without assigning any reason.
- v. As Purchaser intends to contract directly with suppliers of the goods for which bids are invited, the bids should be prepared by the suppliers and submitted directly. Purchaser reserves the right to reject offers made by intermediaries.
- vi. The bidder shall bear all costs associated with the preparation and submission of its bid, and the Purchaser/Consultant shall in no case be responsible or liable for these costs regardless of the conduct or outcome of the bidding process.
- vii. A bidder (i.e., the bidding entity) shall, on no account submit more than one bid either directly (as a single bidder or as a member of consortium) or indirectly (as a subcontractor).
- viii. General Conditions of Contract (GCC) applicable for this NIT.

Note:

'NRL' to be read as 'ABEPL' in case of General Conditions of Contract Clause no. 3.7, 5.32, 5.35, 8.0 (ii), 8.1.2 d), 8.5, 10.5.

Provisions of Clause no. 8.0 (ii) under section VIII of General Conditions of Contract (GCC) stand modified as Wages will be as per Assam Government Minimum wage notification.

- ix. Bids submitted on Consortium or un-incorporated Joint-Venture basis shall not be accepted.
- x. Bidders to note that price changes against Technical / commercial clarifications, in line with terms & conditions of enquiry documents are not allowed. In case any bidder gives revised prices / price implications against such clarifications, their bid shall be liable for rejection.
- xi. Canvassing in any form by the Bidder or by any other agency on their behalf may lead to disqualification of their bid.
- xii. Contact Persons for this NIT are: Mr. Rudra Prasad Nag & Mr. Trinayan Gogoi

Phone No: 93195 95507 & 7002280922

Email ID: rudra.nag@chempolis.com & trinayan.gogoi@abepl.co.in

Please specify NIT No.: ABEPL/NIT/HOUSEKEEPING SERVICE/477 in all Correspondence. THIS IS NOT AN ORDER

Very truly yours,

For & on Behalf of ABEPL
HEAD - PURCHASE

Enclosure: As per List Attached

LIST OF ENCLOSURES

DOCUMENT

- A) Notice Inviting Tender (NIT)
 - i) Annexure-I- Pre bid Queries
- B) Commercial document:
 - i) Scope of Work (Annexure-01)
 - ii) Supplier's Code of Conduct
 - iii) Compliance to Bid Requirement
 - iv) NIT document
 - v) Special Conditions of Contract (SCC)
 - vi) General Conditions of Contract (GCC)
 - vii) Proforma of Bank Guarantee
 - viii) Proposal Forms
 - ix) EHS Management System & Guidelines for Contractors
 - x) Price Schedule (Annexure-02)

PRE BID QUERIES

NIT No. : ABEPL/NIT/HOUSEKEEPING SERVICE/477

Item : HOUSEKEEPING SERVICE OF ASSAM BIO ETHANOL PVT LTD (ABEPL) PLANT

Plant : BIO ETHANOL

Name of Supplier: _____

SL. NO.	CLAUSE REFERENCE	CLAUSE DESCRIPTION	BIDDERS QUERIES	REMARKS

Supplier shall submit scanned copy of pre bid queries along with editable word/excel file at e-mails indicated in NIT within due date of submission of pre bid queries. Queries in piece meal basis are not acceptable. **Bidders to also note that Pre-bid queries submitted after the scheduled deadline shall not be considered and no further correspondence shall be entertained.**

SIGN AND STAMP OF SUPPLIER : _____

